



**ROEDDE HOUSE PRESERVATION SOCIETY
ANNUAL GENERAL MEETING
OF THE BOARD OF DIRECTORS**

Held on Tuesday, March 9th, 2021 at 6:00 pm

AGENDA

1. **Call to order** – Board President, Billie-Ann Woo
2. Approval of **Minutes from the last AGM held on March 10, 2020** – Billie-Ann Woo
3. **Financial Reports & Budget** – Katty Wu Wu (to be circulated)

Motion: To accept the Draft Financial Statements for the year end 2020 as presented

Motion: To accept the Proposed Budget for the year 2021 as presented

4. Presentation of the **Proposed Slate of Officers for the year 2021** – Nominating Chair, Billie-Ann Woo
5. Call for further nominations from the floor (3 times)

Motion: To accept the Slate of Officers – Billie-Ann Woo

6. President's Report – Board President, Billie-Ann Woo
7. Committee Reports
 - a. Collections – Dr Elizabeth Peterson
8. **Further Business** – Board President, Billie-Ann Woo

9. Adjournment

Roedde House Preservation Society – Annual General Meeting

MARCH 9, 2021



The Roedde House Preservation Society (RHPS) is committed to the process of decolonization, and reconciliation with First Nations and Urban Indigenous communities.

We acknowledge that we are on the unceded Territories of the Coast Salish Peoples, including those of the x^wməθk^wəyəm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔt (Tsleil-Waututh) Nations. We are grateful to Indigenous Peoples who have cared for this land long before we called it home and we honour their resilience, wisdom and strength.

This acknowledgment is a reminder of the discriminatory, racist, and colonial practices that have had a lasting legacy, and continue to create barriers for Indigenous peoples and communities in our community, city, province, and country.

LAND ACKNOWLEDGEMENT

Annual General Meeting

March 9, 2021

6:00 pm – 7:00 pm

AGENDA ITEMS

1. Welcome, quorum and notice of meeting, appointment of secretary and chair of meeting
2. Approval of Minutes of 2020 AGM
Motion: To accept the 2020 AGM minutes as prepared
3. Presentation of 2020 Financial Statements
Motion: To accept the draft financial statements for the year end 2020
4. Presentation of 2021 Operating Budget
Motion: To accept the proposed operating budget for 2021
5. Presentation of 2021 Slate of Officers
 1. New Nominations
6. Call for further nominations from the floor (3 times)
Motion: to accept the Slate of Officers
7. President's Report
8. Committee Reports
Collections – Dr Elizabeth Peterson
9. Further Business
10. Adjournment

Approval of 2020 AGM Minutes

- As prepared by Tanya McCarthy

MOTION

To accept the minutes from the 2020 AGM as prepared

Who would like to move to make the motion?

Who would like to second this motion?

Is there any further discussion?

The poll will be launched – please indicate your vote within 60 seconds.

Financials

To be circulated:

Draft financial statements for the year end 2020

- Prepared by Billie-Ann Woo, Sara Hepper, Doreen Muir, Katty WuWu

Proposed operating budget for 2021

- Presented by Billie-Ann Woo, Sara Hepper, Katty WuWu
- Prepared in consultation with the Roedde House Preservation Society Board

MOTION

To accept the draft financial statements for the year end 2020 as presented

Who would like to move to make the motion?

Who would like to second this motion?

Is there any further discussion?

The poll will be launched – please indicate your vote within 60 seconds.

MOTION

To accept the proposed operating budget for 2021 as presented

Who would like to move to make the motion?

Who would like to second this motion?

Is there any further discussion?

The poll will be launched – please indicate your vote within 60 seconds.

Proposed Slate of Officers for 2021

Executive:

President – Billie-Ann Woo

Vice President – VACANT

Treasurer – Katty WuWu

Secretary – Tanya McCarthy

Past President – Anthony Norfolk

Directors at Large:

Laurence Beauvais

Paul Busch

James Gibson

Benjamin Hutchinson

Anita Lee

Parker McIntosh

Dr Elizabeth Peterson

Elizabeth Roach

Sarah Wang

Introduction: Anita Lee



Anita Lee graduated from the University of Guelph in Ontario with a bachelor of commerce and works at BC Hydro as Safety and Security Analyst. She joined the Native Daughters of BC – Post #1 in 2004 and is the current Chief Factor (President) for the past 10 years. Anita also is a member of the University of Women's Club of Vancouver and Hycroft Heritage Preservation Foundation grant committee.

Anita is also known to take a complex idea and translate it to a clear and achievable goals. Her interest is to assist non-profit organization to navigate various grant application processes.

Introduction: Benjamin Hutchinson

After completing my degree in Business Management, I took a "gap" year trip to Europe where I fell in love with travel and exploring new places. I felt a desire to share my love of exploration and learning with others and returned home where I took courses in both pre and post confederation Canadian history as a way to secure what was meant to be summer employment as a tour guide. 12 years, 7 continents, and 100+ countries later, I love connecting people with the world around them and showcasing the history, culture, and natural beauty of Vancouver!

I would very much like to be a part of Roedde House Preservation Society continuing to do the work of preserving and showcasing an important element in the history of our city. I would like to work to build an even greater community engagement and interest with the Roedde House, and work to make Roedde house a "must visit" place in our city for students, residents, and visitors alike! I feel I bring a broad view and depth of understanding of tourism development within Vancouver, a passion for the history of our city, a history of guest experience delivery, as well as a background in business administration, and community engagement.



Introduction: James Gibson



My name is James Gibson and I live in Toronto and Vancouver throughout the year. I am a Pauline Johnson (1861-1913) collector/specialist and have displayed my collection at the Old Hastings Mill Store Museum in Vancouver , and the Brant Museum located in Brantford, Ontario. In terms of professional gallery experience, I am a 25 year employee of the Art Gallery of Ontario in Toronto , and have taken some diversity and inclusion training via zoom. While in Vancouver last summer, I participated in a zoom workshop regarding exhibition development through the Kelowna Museum.

I believe my professional experience and historical enthusiasm would add another dimension to the Board's profile. For example my previous display about the 29th Battalion (Vancouver) WW1, is representative of my desire to reflect early history of Vancouver for the benefit of patrons.

As mentioned above, I am a Pauline Johnson specialist but my interests are not one dimensional. Currently I am working on a project called, "Way Overdue.....Looking at a Great Art School : The Vancouver School of Art During the Late 1950s/early 1960s ". Perhaps an oblique comparison to G.A. Roedde Limited (first bookbindery in Vancouver) could be Robert Reid (one of the VSA instructors), whom has an article about him named " Young UBC Man Does Artistic Job on Own Printing Press " published in The Vancouver Sun Magazine Supplement -July 29, 1950.

Introduction: Parker McIntosh

My name is Parker McIntosh and I would like to join the Roedde House Preservation Society Board of Directors. I am a current volunteer with Ivan Sayers and the Society for Museum of Original Costume, Parks Canada Historic sites, including Fort Langley, the Old Hastings Mill Store Museum, Seaforth Highlanders of Canada Museum, and Barkerville. As a volunteer I have helped lead tours, present historical re-enactment, support events, and advise on historic costuming. In 2020 I presented a historical talk on Victorian Men's Fashion for Roedde House Museum which is currently available on the Roedde House YouTube channel. I have also participated in the Costume Society of America's 2019 Symposium, where I presented my historical recreation of a blanket coat. You can view more on my website: <https://prmcintosh.ca/>

I work part-time advising for historical film and apprenticing with kilt maker Rob MacDonald. My interests include collecting and making of historical clothing of the 1840s-1940s as well as participating in historical re-enactment.

As I am enthusiastic about Vancouver's history and the Victorian and Edwardian Eras, I would enjoy working with the Roedde Board and Staff to develop programming and events relating to these scopes. I have connections with other re-enactors and historical interpreters that I would be keen to involve in Roedde House.



Further Nominations from the floor?

Further Nominations from the floor?

Further Nominations from the floor?

Further Nominations from the floor?

MOTION

To accept the Slate of Officers for 2021

Executive:

President – Billie-Ann Woo

Treasurer – Katty WuWu

Secretary – Tanya McCarthy

Past President – Anthony Norfolk

Directors at Large:

Laurence Beauvais

Paul Busch

James Gibson

Benjamin Hutchinson

Anita Lee

Parker McIntosh

Dr Elizabeth Peterson

Elizabeth Roach

Sarah Wang

Who would like to move to make the motion?

Who would like to second this motion?

Is there any further discussion?

The poll will be launched – please indicate your vote within 60 seconds.

President's Report

- What a year it has been. Nearly a year ago, we sat shoulder to shoulder in the parlour for the 2020 AGM, and now we are doing this virtually.
- On March 10th, 2020 we met for our AGM and on March 13th, we decided to close our doors to the public. We remained closed until mid-July, a four month closure.
- The staff and board stayed busy – we did our monthly meetings virtually and Sara stayed in the House to work on various projects. We scaled back the hours of our CEC to minimize interaction as well as ensuring appropriate distancing from contractors during this time.
- The month leading up to re-opening was hectic – thank you to our staff & volunteers for their dedication and diligence to safety!

Impacts of the Pandemic

Tour Income:

2019: \$19,076 → 2020: \$4,740

Cancelled:

- Concerts
- School Program visits
- Majority of rentals
- Community events

Visitor Trends

- January 2020 – March 13th 2020: Open
- March 16th – July 22nd 2020: Closed
- July 23rd 2020 – December 31st: Open
- 2019 total visitor: 7110 → 2020: 965

Reopening

We developed a Safety Plan & FAQ – we later started a Safety Committee to continually update and reevaluate these procedures.

We changed our regular tour format to an enhanced self-guided tour format including:

- Audio guides & podcasts – voiced by our docents!
- Paper map & guide
- Large signage – Visitor Guidelines, Rooms
- Tea giveaway
- Masks for sale
- Continual communication with our community & stakeholders
- Cleaning and sanitation protocols
- Online ticketing system



Staffing Update

Sara Hepper had a very successful but challenging first year – being thrown into a big rental project immediately and then to pivot to adapt to the pandemic. Had an excellent performance review and the Board approved of some incentive bonuses (pay raise & hardware upgrade).

Sheila Grant Duff left at the end of the summer, Samantha Marsh joined.

Samantha has recently left to take a full-time contract with the Powell Street Festival (was part-time previously). Many thanks to Sammy for her work these last 6 months including taking the lead in helping upgrade the computers in the office. Best of luck Sammy!

Currently recruiting for a new Community Engagement Coordinator!

Programming

Concert Series:

- In-person Jazz was put on hold indefinitely
 - Artistic Director Dan Reynolds has arranged 3 virtual concerts, to fulfill grant requirements
 - Will continue to look at virtual programming, hoping to bring back some kind of live/in-person programming later this year
- Classical series was slated to end after March 2020

School Program:

- All in-house visits cancelled
- Christine P & Paul developed a video tour that is available online
- Funded by the McGrane Pearson Foundation – thank you for your continued support!
- A working group has been put together to oversee the reconfiguration of the program
 - Revisiting/updating some elements
 - Reformatting it for online
 - Repositioning it for different audiences

Culture Days

- Video series on different



YOUTUBE.COM

October 2020 Jazz Concert featuring Dan Reynolds (piano)
and Conrad Good (bass)

Programming

Culture Days

Video series on different October 6th-
Victorian tailoring

October 13th- Victorian hair jewelry

October 20th- Victorian fashion trends

Summer Student Nina – Kitchen &
Household Videos



YOUTUBE.COM

Culture Days: Victorian Men's Fashion with Parker Pt.1

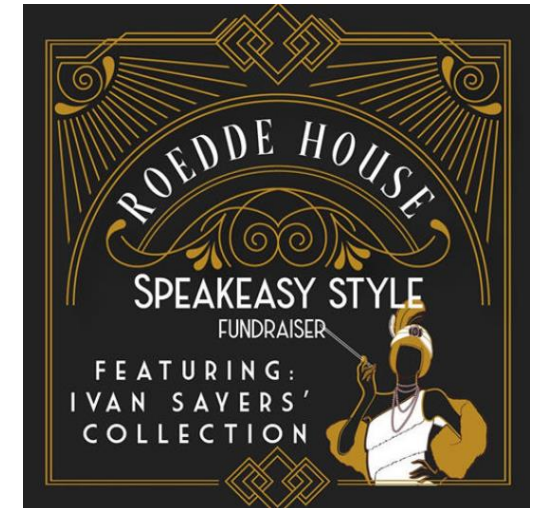
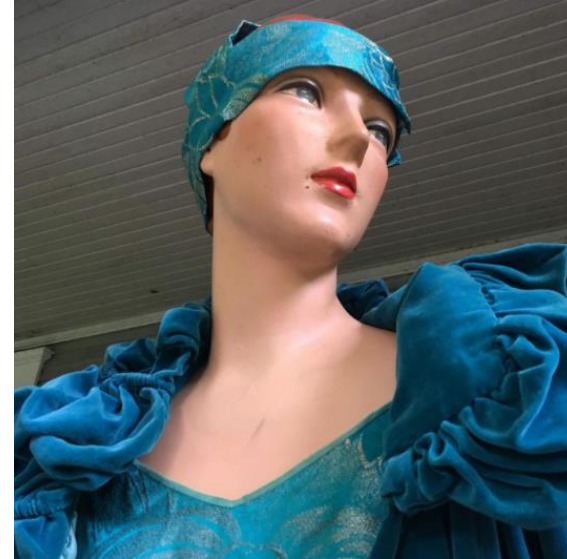
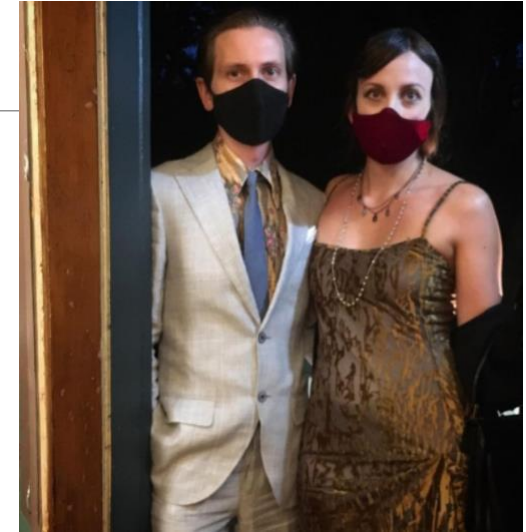
PART 1 As part of BC Culture Days we have a talk about Victorian m...



Fundraising

Held first-ever fundraising event, “Speakeasy Style”

- Featured some items from the collection of Ivan Sayers
- Limited capacity (10 guests per time slot, two time slots per evening, four evening in total)
- Thank you to our volunteers and staff for making this happen!
- 77 tickets sold, \$3,170.50 in total income (\$1,627.50 profit)

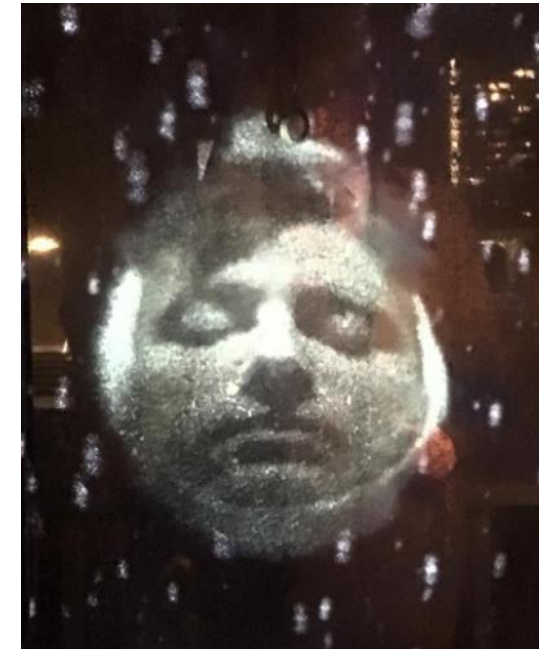
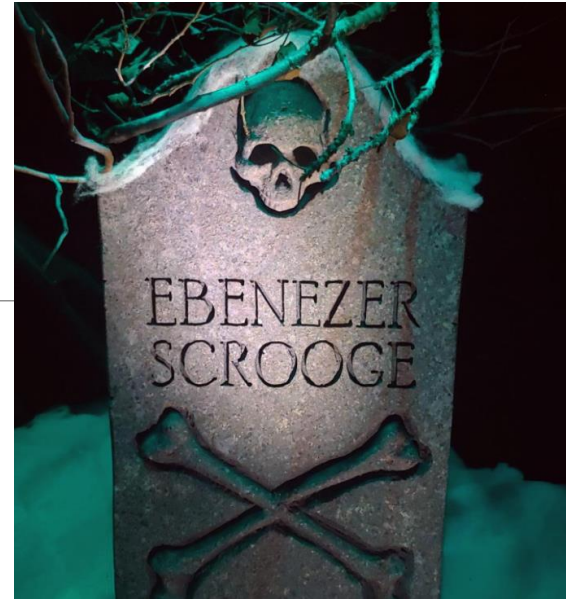


Special Events

Partnered with Famous Artists to put on an 'Christmas Carol' tour featuring extensive audio & visual enhancements

Was not as financially successful as the fundraiser (still made a profit) but hopefully that model can be repeated in 2021 with adjustments

Reached different audiences – both this event and the Speakeasy shows a strong appetite for events-based programming



Volunteers Update

37 active volunteers (includes board)

5 committees (fundraising, programming, marketing, collections, house projects)

School programs group

8 are volunteering in-person

in-person volunteers have undergone health & safety training

Volunteers who do come in in-person are not giving guided tours and have pivoted to helping with other projects. These include:

- Temperature and humidity readings of the rooms (assisting in collections care)
- Updating gift shop inventory and signage
- Packaging tea bags for visitors
- Recording podcast episodes
- Translating signage and material

In lieu of an appreciation event – distributed a holiday gift

Membership Updte

65 members

Increase of 15 in 2020

Committees

Established working committees on different areas of focus:

- Collections (Elizabeth P)
- House Projects (Anthony N)
- Fundraising (Laurence B)
- Programming & Events (Billie-Ann)
- Marketing (Billie-Ann)
- Rentals (Billie-Ann)
- School Program (group)

Collections Committee

- Lead by Dr Elizabeth Peterson, Curator @ Vancouver Police Museum
- Elizabeth leads an enthusiastic Collections Committee of 10 volunteers

Roedde House Collection- 2020

- Reevaluation of object collection
 - Suggested deaccessioning of select objects into a teaching collection
 - Create a curated teaching collection
- Return of Hall Light to MOV and the install of new light
- Evaluation of current collection storage and plan to move forward to update
- Start of weekly environmental checks
- Placing of silica pouches in collection housing areas
- Updating of collection forms
- Rehousing of objects in top three collection drawers



Roedde House Museum
Collection Room
Floor Plan
2020



Fundraising

- Targeting \$7000 for the year in donations
- Targeting \$10,000 in special events (ie. Speakeasy event, Christmas Carol)
- Approach it in 6 month targets – look for an early summer “event”, planned giving campaign in 1st half / Formal ‘fundraiser’ event in fall and other campaigns
- Looking to drive \$17,000 in combined donations/special events

Other Business?

-

Adjournment

Thank you for your continued support!

ROEDDE HOUSE PRESERVATION SOCIETY ("The Society")
ANNUAL GENERAL MEETING
Held on Tuesday, March 9, 2021 at 6:00 pm

MINUTES OF THE 2021 ANNUAL GENERAL MEETING HELD virtually on Zoom on March 9, 2021 at 6:00 p.m.

PRESENT:

The following attendees recorded their attendance in the Zoom chat:

- | | | |
|----------------------|-------------------|------------------------|
| 1. Laurence Beauvais | 7. Johanna Hickey | 7. Elizabeth Peterson |
| 2. Paul Busch | 1. Ben Hutchinson | 8. Angela Raasch |
| 3. Barbara Dale | 2. Kelsey Johnson | 9. Elizabeth Roach |
| 4. Jim Gibson | 3. Anita Lee | 10. Alyssa Sy de Jesus |
| 5. Cindy Gustin | 4. Lloyd McGregor | 11. Sarah Wang |
| 6. Sara Hepper | 5. Tanya McCarthy | 12. Billie-Ann Woo |
| | 6. Josef Methot | 13. Katty WuWu |

The following people also attended but did not appear to record their attendance in the chat:

- | | | |
|--------------------|--------------------|---------------------|
| 1. H. Craig Boyle | 4. Parker McIntosh | 7. Shirley Sexsmith |
| 2. Cam Cathcart | 5. Anthony Norfolk | 8. Philip Waddell |
| 3. Jennifer Hamill | 6. Sheila Pepper | |

CHAIR AND SECRETARY

Billie-Ann Woo, President acted as Chair of the meeting and the meeting was called to order at 6:08 p.m. PST. The Chair acknowledged that the meeting was being held within the ancestral, traditional and unceded territories of the x̱m̱əθkw̱əy̱əm (Musqueam), Skwxwú7mesh (Squamish), and sel̓ilw̱it̓ulh (Tsleil-waututh) Nations, and she welcomed all members, volunteers and community guests.

With the consent of the meeting, the Chair appointed Tanya McCarthy to act as Secretary of the Meeting.

QUORAM

The Chair reported that quorum of Members was present at the meeting and the meeting was regularly called and duly constituted for the transaction of business.

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MARCH 19, 2019.

UPON MOTION DULY MADE by Elizabeth Peterson and seconded by Paul Busch, IT WAS RESOLVED that the minutes of the Annual General Meeting held on March 10, 2020 be adopted and confirmed.

FINANCIAL STATEMENTS

The Chair presented the financial statements (unaudited) for the year ended December 31, 2020 for consideration.

UPON MOTION DULY MADE by Antony Norfolk and seconded by Elizabeth Peterson IT WAS RESOLVED that the financial statements for the year December 31, 2020 be adopted and confirmed.

BUDGET

The Chair presented the proposed budget for the upcoming year 2021 and called for questions.

UPON MOTION DULY MADE by Sarah Wang and seconded by Ben Hutchinson IT WAS RESOLVED that the 2021 Budget be accepted as proposed.

PRESIDENTS REPORT

The President, Billie-Ann Woo presented the report to the Members of the Society. It included the following:

- On March 13th, the museum closed to the public due to COVID-19 until mid-July.
- Monthly meetings were held virtually and Sara worked from the museum and focused on various projects. The coordinator's hours were scaled back to focus on health safety and appropriate distancing from contractors during this time.
- The President thanked staff and volunteers for their dedication and diligence to safety.
- Income was significantly reduced from \$19,076 in 2019 to \$4,740 in 2020.
- Most of the museum programming including concerts, school program visits, most rentals and community events were cancelled.
- There were 965 visitors in 2020, compared with 7,110 in 2019.
- A safety plan and supporting documents were developed and have been updated as new regulations have come out. We also created a Safety Committee.
- Several enhancements were made to the tour format to increase health and safety and make the museum more inclusive, including:
 - Audio guides & podcasts
 - Paper map & guide
 - Large signage for visitor guidelines and room information
 - Tea giveaways
 - Masks for sale
 - Continual communication with the community and stakeholders
 - Increased cleaning and sanitation and developed protocols
 - Transitioned to an online ticketing system

Staffing Update

- Sara Hepper had a very successful and challenging first year. She managed a large rental project and then pivoted to adapting to the pandemic.
- Sheila Grant, the Community Engagement Coordinator, left at the end of the summer and was replaced by Samantha Marsh. Samantha has recently left to take a full-time contract with the Powell Street Festival. A replacement is currently being recruited.

Programming

- In person Jazz concerts were put on hold indefinitely. Three virtual concerts are scheduled to meet grant requirements. Classical concerts were scheduled to end in March 2020.
- Due to the pandemic, all in-person school tours were cancelled. The McGrane Pearson Foundation kindly funded the development of an online video tour. A committee has formed to oversee the reconfiguration of the program.
- A series of videos were created for culture days, including Victorian hair and jewelry and Victorian fashion trends.
- Nina, our summer student, developed a series of videos on the museum

Fundraising

- The museum held its first fundraising event, a "Speakeasy" theme featuring items from Ivan Sayers' collection. The tour was focused on spacing out attendees, limited to 10 visitors at a time. 77 tickets were sold and the museum raised \$3,170.50 (\$1,627.50 in profit).
- In December, the museum partnered with Famous Artists to hold a 'Christmas Carol' tour that included audio and visual enhancements.

Volunteers

- We currently have 37 active volunteers including the Board of Directors (eight in person), and five committees (fundraising, programming, marketing, collections and house projects). There is also a school programs group.
- Volunteers are not providing tours. They are assisting with collections care, updating gift shop inventory and signage, packaging tea bags for visitors, recording podcast episodes, and translating signage and material.
- In lieu of a volunteer appreciation event, the museum distributed a holiday gift.

House Projects

- The city requires us to carry out annual improvements to the house annually. A plan is developed each fall and carried out pending funding in the following year (usually two rooms per year).
- To date picture rails have been added to the sewing room and the boys' room.
- Depending on funding, we plan to refresh the kitchen and woodwork throughout the house.

ELECTION OF DIRECTORS

The President thanked outgoing Board members Oksana Jdankina and Josef Methot who served on the Board.

The President presented the Proposed Slate of Officers for the Year 2021 and called for further nominations from the floor. Paul Busch and Elizabeth Roach nominated themselves.

UPON MOTION DULY MADE by Josef Methot and seconded by Elizabeth Roach, IT WAS RESOLVED that the following persons were elected to act as Directors for the 2021-2022 term until the 2022 Annual General Meeting:

1. Billie-Ann Woo, President
2. Katty Wu Wu, Treasurer
3. Tanya McCarthy, Secretary
4. Anthony Norfolk, Past President
5. Laurence Beauvais, Director at Large
6. Paul Busch, Director at Large
7. James Gibson, Director at Large
8. Benjamin Hutchinson, Director at Large
9. Anita Lee, Director at Large
10. Parker McIntosh, Director at large
11. Dr. Elizabeth Peterson, Director at Large
12. Elizabeth Roach, Director at Large
13. Sarah Wang, Director at Large

TERMINATION

There being no further business, UPON MOTION DULY MADE IT WAS RESOLVED that the meeting be terminated at 7:34 p.m. The meeting was followed by a social.

Billie-Ann Woo, Chair

Tanya McCarthy, Secretary

Financial Statements (Unaudited, prepared by Museum Manager)

**ROEDDE HOUSE
PRESERVATION SOCIETY**

Year ended December 31, 2021

ROEDDE HOUSE PRESERVATION SOCIETY

Statement of Financial Position (Unaudited)

December 31, 2021, with comparative figures for 2020

	2021	2020
Assets		
Current assets:		
Cash (note 3)	\$ 70,876	\$ 55,630
Short-term investments (note 4)	10,000	10,000
Accounts receivable (note 5)	189	3,898
GST / HST receivable	1,450	1,134
Prepaid expenses	2,316	1,535
Uncategorized asset (VanCity credit arrangement)	-133	-
	84,698	72,197
Capital assets (note 6)	-	-
	\$ 84,698	\$ 72,197
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities (note 7)	\$ 360	\$ 7,534
Deferred restricted contributions (note 8)	1,035	1,035
GST Payable	-14	-
	1,381	8,569
Net assets:		
Accumulated operating surplus	16,810	14,786
Internally restricted capital (note 9)	10,000	10,000
	26,810	24,786
	\$ 28,191	\$ 33,355

See accompanying notes to financial statements.

ROEDDE HOUSE PRESERVATION SOCIETY

Statement of Operations (Unaudited)

Year ended December 31, 2021, with comparative figures for 2020

	2021	2020
Revenues:		
Grants (note 10)	\$ 70,000	\$ 83,459
Concerts	1,956	877
Tour income	7,693	4,740
Distribution from Vancouver Foundation	10,656	10,391
Donations	4,961	7,350
Subsidized School program (note 11)	-	1,140
Rental income	6,721	5,373
Special events	4,362	8,156
Gift shop sales	828	2,134
Membership	826	676
Interest income	-	185
Uncategorized Income (Vancity Error)	458	-
	108,461	124,481
Expenses:		
Payroll	56,232	67,847
Concerts costs	3,283	5,198
House operations and maintenance	9,011	9,004
Subsidized School program costs (note 11)	-	1,373
Office and administration	3,218	4,702
Accounting Services	231	789
Advertising and promotion	-	25
Insurance	3,852	4,463
Exhibits	550	500
Subscriptions and membership dues	547	1,034
Telecommunications	1,695	1,457
Special events	2,356	939
Collections management and acquisition	563	1,535
Miscellaneous (Staff, Board and Volunteers)	934	1,290
Rental Cost (COVID-closure deposit refund)	-	862
Tour costs	340	1,117
Gift Shop	104	890
House improvements	8,734	2,517
Uncategorized expense	-	4,153
	91,650	109,695
Annual operating surplus/(deficit)	\$ 16,811	\$ 14,786

The accompanying notes are an integral part of these financial statements.

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements

Year ended December 31, 2021

1. Organization information

Roedde House Preservation Society (the "Society") is an organization that exists to celebrate the social history of Vancouver and to make it accessible to the future generations through the operations and maintenance of the restored late-Victorian home built in 1893 in Vancouver. The Society is a registered charity under the *Income Tax Act*, and as such, is exempt from income tax and capital taxes, and is able to issue donation receipts.

2. Significant accounting policies:

(a) Basis of presentation:

These financial statements have been prepared in accordance with Canadian accounting standard for not-for-profit organizations ("ASNPO").

(b) Cash:

Cash balances include cash on hand and cash at bank accounts. These amounts are available on demand and are subject to an insignificant risk of change in value.

The Society receives income distribution from externally restricted trust funds held by a third-party organization. These trust funds are not recorded on the Society's statement of financial position, as the Society does not have control over such funds.

(c) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. The Society records amortization on its assets on a straight-line basis over the useful life of the assets as follows:

Computers	3 years
Office furniture	3 years

Roedde House Museum building and the collections are owned by the City of Vancouver and therefore are not recorded on the Society's statement of financial position.

(d) Revenue recognition:

The Society follows the deferral method of accounting for contributions which include donations, government grants and other contributions restricted for specific purposes.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements

Year ended December 31, 2021

Externally restricted contributions are recognized as revenue in the period in which the related expenses are incurred.

(e) Asset and service contributions:

Volunteers contribute a significant amount of time each year to assist the Society in carrying out its programs and services. Because of the difficulty of determining their fair value, contributed services are not recognized in these financial statements.

Contributions of assets, supplies, and services that would otherwise have been purchased are recorded at fair value at the date of contribution, provided a fair value can be reasonably determined.

(f) Collections:

The Society collections are comprised of period pieces consistent with the era of the Roedde House. Acquired collection items are recorded at cost and are included in the expenditures of the Society. Proceeds from disposal of collection items are recorded as revenue and are used to acquire new collection items or to cover the costs of maintaining the collection.

3. Cash:

	2021	2020
Chequing account	\$ 70,721	\$ 54,605
Gaming grant account	5	875
Cash on hand	150	150
	\$ 70,876	\$ 55,630

4. Short-term investments:

	2021	2020
Term deposit	\$ 10,000	\$ 10,000
Cashable 90 Term Deposit – Cultural Project Grant	-	-
	\$ 10,000	\$ 10,000

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements

Year ended December 31, 2021

5. Accounts Receivable:

Accounts Receivable (amounts cleared in 2021 but paid in 2020)

.

	2021	2020
	\$ 189	\$ 3,898
	\$ 189	\$ 3,898

6. Capital assets:

2021

Computers
Office furniture

Cost	Accumulated amortization	Net book value
\$4,700	\$ 4,700	\$ -
10,163	10,163	-
\$ 14,863	\$ 14,863	\$ -

Capital assets (continued):

2020

Computers
Office furniture

Cost	Accumulated amortization	Net book value
\$ 4,700	\$ 4,700	\$ -
10,163	10,163	-
\$ 14,863	\$ 14,863	\$ -

7. Accounts payable and accrued liabilities:

Accounts payable and accrued liabilities
Payroll liabilities

2021	2020
\$ 460	\$ 284
-101	7,250
\$ 360	\$ 7,534

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements

Year ended December 31, 2021

8. Deferred restricted contributions:

Deferred restricted contributions consist of externally contributed funds restricted for specific purposes. These deferred contributions will be recorded as revenue in the statement of operations when the related expenses are incurred. Contributions received without external restrictions or stipulations are recognized in revenue when received.

2021	2020	Contributions received	Revenue recognized	2021
Gaming grant	\$ -	\$ (29,000)	\$ (29,000)	\$ -
Concerts series			()	-
Janet Bingham memorial	1,035	-	-	1,035
McGrane-Pearson grant	-		()	-
Cultural Project grant		-	()	-
Deferred Revenue	-	-	-	0
	\$ 1,035	\$ (29,000)	\$ (29,000)	\$ 1,035

2020	2019	Contributions received	Revenue recognized	2020
Gaming grant	\$ -	\$ 29,000	\$ (29,000)	\$ -
Concerts series	1,801	7,932	(15,587)	-
Janet Bingham memorial	1,035	-	-	1,035
McGrane-Pearson grant		6,631	(8,348)	-
Cultural Project grant	7,000	7,000	-	-
	\$ 12,208	\$ 50,563	\$ (52,935)	\$ 9,836

9. Internally restricted capital:

A) Internally restricted capital \$10,000 continued as a City requirement to maintain an adequate reserve.

B) Provision of funds for implementation of the annual Maintenance and Improvement plan required by the City. Funds are raised for this at the end of one year for expenditure in the next, funds are therefore limited to that purpose.

Closing Balance 2021	Opening Balance 2022
\$ 383.00	\$ 383.00

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements

Year ended December 31, 2021

10. Grants:

	2021	2020
Federal: Young Canada Works (CMA)	\$ -	\$ 7,076
Federal: CEWS (wage subsidy)	17,691	26,121
Federal: Canadian Heritage	11,005	11,005
Provincial: Community Gaming Grant	29,000	29,000
Provincial: BCCMA Resilience Fund, BC Family Day	700	2,200
Municipal: Vancouver Heritage Foundation	3,003	-
Municipal: Community Arts / Cultural Grants	2,500	4,000
Private Foundations: GMR Foundation	5,000	3,500
Private Foundations: McGrane Pearson (Jazz Series)	1,000	(1,000)
Corporate grants	100	557
	\$ 70,000	\$ 42,756

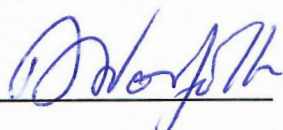
11. Subsidized school Program:

Subsidized school program is sponsored by McGrane-Pearson fund and provides schools with the most need, with tours to Roedde House and Stanley Park Ecological Society, and transportation on the day of the tour.

Private Foundation: Vancouver Foundation: McGrane Pearson	\$ -	\$ 1,140
	\$ -	\$ 1,140


Billie-Ann Woo (Mar 10, 2022 12:47 PST)

Billie-Ann Woo, President



Anthony Norfolk, Past President

Mar 10, 2022

Date

Mar 11, 2022

Date