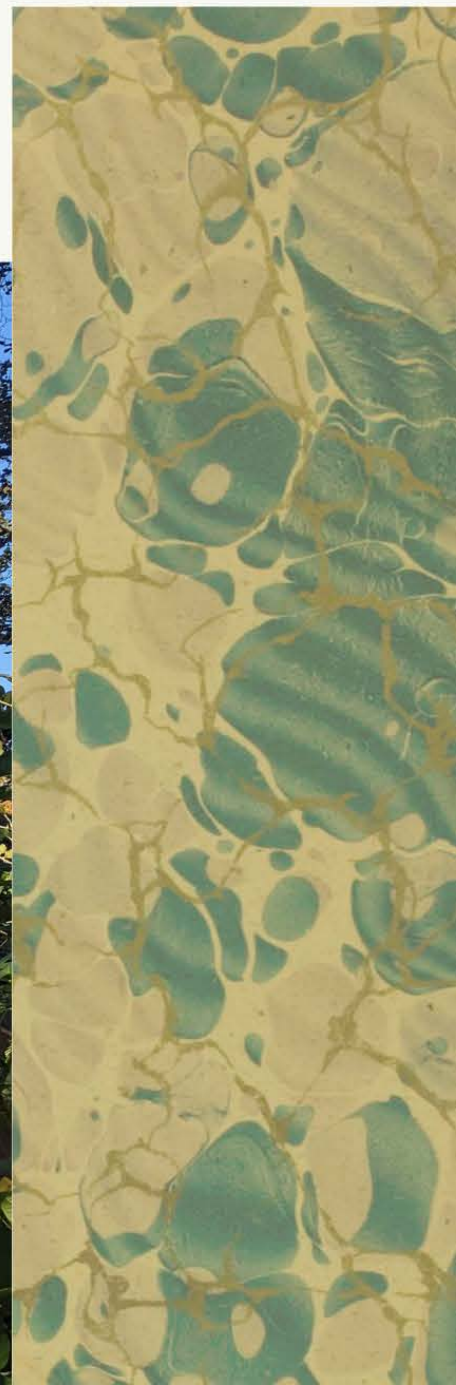


Roedde House Museum 2023 Report



Prepared for 2024 Roedde House Preservation
Society Annual General Meeting
January - December 2023



Roedde House Museum Annual Report

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Roedde House
Museum
2023 Report





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Roedde House Preservation Society
Annual General Meeting
of the Board of Directors
Held on Tuesday, March 18th, 2024 at 7:30pm (in person and online)

AGENDA

1. **Call to Order** - Board President, Cindy Kravchenko
2. Approval of **Minutes from the last AGM (14 March 2023)**
 - a. **Motion:** To Accept the 2023 AGM minutes as prepared by ___
3. **2023 Annual Report** - Cindy Kravchenko and Rachel Lige
4. **Financial Reports** - Jason Eckford
 - a. **Motion:** to accept the Proposed Budget for the year-end 2023 as presented
5. Presentation of the **Proposed Slate of Officers for the year 2024** -
Nominating chair, Cindy Kravechenko
6. Call for further nomination from the floor (3 times)
 - a. **Motion:** To accept the Slate of Officers - Cindy Kravchenko
7. **Further Business**
8. **Adjournment**



Above: Cindy at
Roedde House in 1992

Board Chair Message

Cindy Kravchenko

Hello Everyone and Welcome,

It is with great pride that I present this report for 2023. I worked at Roedde House from 1989 to 1994 and it is both amazing and gratifying to see how the house has grown and changed over the past thirty years.

We have a diverse range of volunteers leading tours and school tours, assisting with collections and archives, participating in events and special events. And all to a very high level of competence and knowledge. Your love and appreciation of the house shines through in all that you do. I thank you for your dedication and interest. You are performing the very important job of keeping history alive.

I think we have the best staff, hands down, bar none. They perform their jobs with grace, skill, empathy, creativity, and they are experts at pulling the proverbial rabbit out of the hat. The diversity that has been achieved is astonishing for a museum of this size. From jazz evenings, to cultural musical nights, to silent films, to markets, to exhibits. The museum would not be what it is today without your enthusiasm, guidance, and tireless efforts to go the extra mile. I thank you from the bottom of my heart.

I would also like to recognize the Board for their stewardship and governance; alongside their participation in exhibits and ongoing maintenance and upkeep of the house. With this strong foundation we will continue to go from strength to strength. We are a small museum but we dream large.

Respectfully,
Cindy Kravchenko

Manager's Message

Rachel Lige (Interim Manager)

Dear Members and Supporters,

This year has brought a diverse array of activities, partnerships, and cultural events that have enriched our museum and strengthened our community ties.

Stepping into the role last summer, I have had the privilege of filling in for Sara Hepper during her maternity leave. It has been an exhilarating and challenging journey to maintain the museum's smooth operation while injecting my creativity into our exhibitions and displays. Drawing from my 15 years as a professional artist, I aimed to bring fresh perspectives and innovative approaches to our programming.

I must take a moment to acknowledge Sara, who was with the museum until July 2023 when she began her maternity leave. Sara's calm experience and solid preparation made it easy for me to step into this role. She remained a rock, always in the background for support and advice. Her wonderful job preparing me for this role and ongoing guidance have made all the difference.

I'd also like to extend my gratitude to all the staff members who have played vital roles in the success of our museum. Joyce Cheung, who tirelessly vets and trains every volunteer, while also contributing significantly to our outreach and social media efforts. Our summer student, Jenna Mossop, brought not only her dry humor but also her big heart, providing much-needed support during the warmer months. Lydia Williams, who ran many of our events during 2023, brought innovative ideas and a passion for community to our team, and we wouldn't have gotten through those fun and frantic winter month without Jackie Vink to lend a hand to our holiday events.



Roedde House
Museum
2023
Report



Manager's message

Continued

A highlight of this year has been the unwavering commitment of our volunteers, whose passion for history continues to inspire us. I've focused on valuing and appreciating their contributions by matching them with tasks that align with their strengths and interests. This personalized approach ensures that volunteers feel fulfilled and maximizes their effectiveness in supporting our mission.

Our monthly jazz concerts have continued to captivate audiences with soulful melodies, and our new "Music of the World" series, in partnership with the Vancouver Inter-Cultural Orchestra (VICO), has showcased diverse musical talents, from classical Chinese performances to Japanese fusions. We're thrilled to extend our partnership with VICO into 2024, with a lineup of concerts scheduled from May to November.

Our silent movie nights, featuring classics like Nosferatu and Sherlock Holmes, have remained a favourite, while our markets continue to thrive, showcasing the vibrant creativity of our local community through art, antiques, and curiosities.

As we reflect on the past year, we are filled with gratitude for the support of our patrons, volunteers, and partners. Together, we've created a year filled with beautiful music, community engagement, and thoughtful cultural displays. As we continue our ongoing commitment to preserving history and fostering cultural appreciation, we are already fully engaged in this year's programming.

We are also dedicated to educating ourselves on ways to represent diversity and inclusion more effectively. By expanding our understanding and implementing inclusive practices, we aim to ensure that our museum is a welcoming space for all members of our community.

Thank you for your continued support and dedication to Roedde House Museum.

Sincerely, Rachel Lige

Mission

The Roedde House Preservation Society is dedicated to the preserving, maintaining and enhancing of the Roedde House Museum and to presenting heritage exhibits and programs reflecting the early history of Vancouver for the benefit and enjoyment of present and future generations.

Since the Museum's official opening in May, 1990, the Roedde House Preservation Society has run Roedde House as a threefold facility:

- a museum with tours, including a schools program,
- a venue for music and other cultural entertainment,
- a rental facility for small receptions and artistic projects.

Roedde House
Museum
2023 Report





Staff, Board & Volunteers

STAFF

Sara Hepper (Manager), Rachel Lige (Interim Manager), Joyce Cheung (Community Engagement Coordinator), Lydia Williams (Event Coordinator), Jackie Vink (Seasonal Event Coordinator)

Thank you to our SFU Student Jenna Mossop

BOARD

Thank you to our 2023 board!

Amanda Alster, Alannah Berson, Paul Busch, James Gibson, Jason Eckford, Anita Lee, Lindsay McIntosh, Anthony Norfolk, Elizabeth Roach

VOLUNTEERS

50 Active Volunteers (March 2024)

MEMBERS

107 members (Mar 2023)



Visitor Statistics

Roedde House Museum 2023 Report

In 2023, the museum experienced a remarkable resurgence, with a significant 25% increase in visitors compared to the previous year. This surge was predominantly driven by a remarkable 64% rise in museum tours, encompassing both regular hours and private tours. Participation in the Tourism Challenge further bolstered visitor numbers compared to the preceding year. It's noteworthy that these figures are finally reflecting pre-pandemic levels, marking a substantial milestone in the museum's journey toward recovery and growth. These developments show a positive trend in visitor engagement, signaling promising prospects for the museum's continued expansion and popularity in the post-pandemic landscape.

Total: 6,986

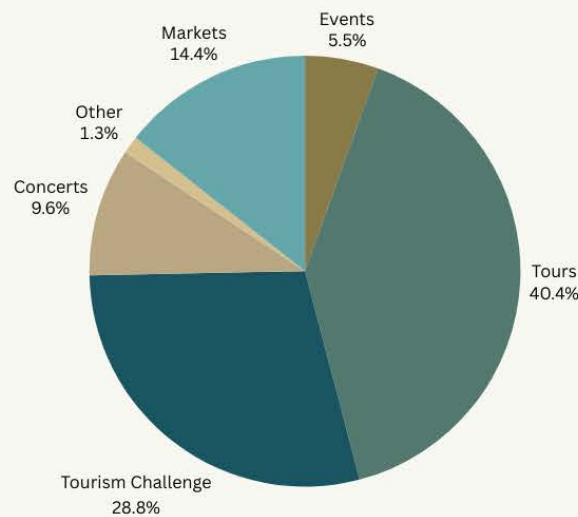
- Tours: 2,823
- Events: 385
- Markets: 1,004
- Tourism Challenge: 2,010
- Concerts: 671
- Other: 93

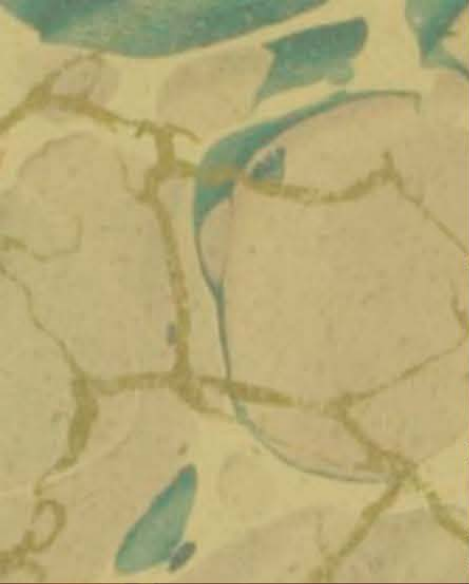
2022: 5,549

2021: 1,140

2020: 965

2023: 6,986





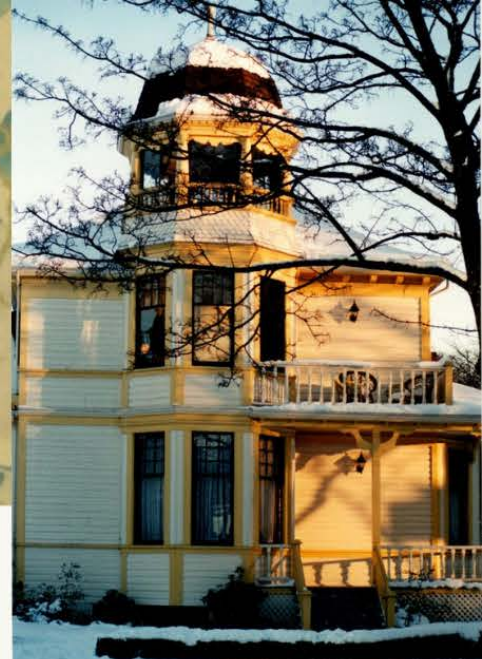
Programming

We have had another year of excellent and diverse programming including:

- Monthly Jazz concerts
- Vancouver Inter-cultural Orchestra performances
- Mystery Month featuring Aaron Chapman talk
- Magic in the Moonlight & Mystic Market
- Tea and Tour Sundays
- Latine Heritage Month Loteria and Games night
- Strawberry Festival with West End Seniors Network
- A Pride Month Posey Making Station
- Jenny Pluck Pears English country tunes
- Paranormal Exploration Night
- Victorian Ghost Stories
- Movie Nights in the Parlour
- Victorian Christmas Market
- Japanese Tea Ceremony







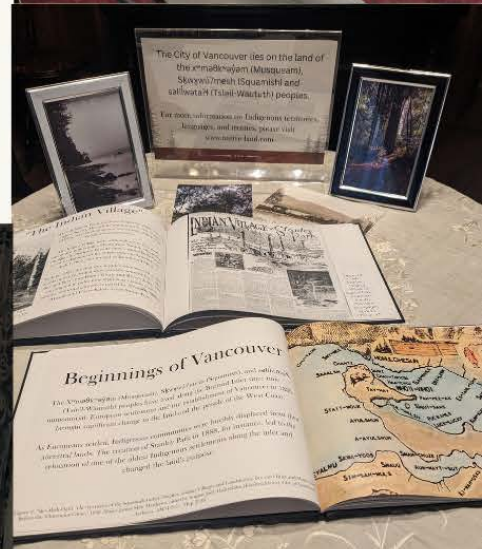
Exhibitions

Our exhibitions continue to captivate and educate visitors, offering diverse historical narratives and cultural explorations. From Viola Roedde's 1910s fashion elegance curated by **Ivan Sayers** to **James Gibson's** tribute to the Roedde brothers' wartime heroism, each exhibition offers a glimpse into pivotal moments in history.

Rachel Lige's curated mysteries of the early 1900s invite visitors to unravel intriguing stories, while her **Pride Posies and Drag Pioneers** display explored vibrant LGBTQ+ history and activism.

Jenna Mossop uncovered Stanley Park's complex heritage and her exhibit remains as a permanent book in the museum's collection. **Fred Hume's** neighborhood photography and **James Gibson's** Cambie Street book trade exhibit provide unique perspectives on Vancouver's cultural evolution. **Angela Raasch's** tribute to King George Secondary Archives celebrates notable alumni and volunteers' dedication to local history.

The Roedde House Museum remains a vital hub for historical exploration and community engagement.



Roedde House Museum 2023 Report

Preservation

The **2023 Maintenance and Improvement Project** has spilled over into 2024 as we've been diligently accumulating the required funds for renovating bathrooms and upgrading den flooring. Over the past few months, we've finally met our fundraising targets for these projects, paving the way for their imminent commencement. Our fundraising efforts began on Giving Tuesday in November 2022, and progress has been steady since. Projects are only initiated once full funding is secured, and we've been persistently working towards our goal of revamping bathroom flooring and lighting, enhancing accessibility by upgrading one of our toilets, and adding protective flooring in the den.

Recent upgrades include minor enhancements around the house.

- Restoration touch-ups to the wallpaper in the den
- Professional tuning and of our 1892 Steinway Piano
- A new bedframe acquired for the girls room, to replace the one we had on loan
- The restoration binders housed in den underwent scanning for digitization. These binders contain a wealth of materials relevant to the museum's restoration during the 1980s, including photographs, drawings, and notes.

Thank you to our generous donors who make these restoration and preservation projects possible!



Collections and Archives

In 2023, the Collections Committee at Roedde House underwent significant growth and transition. Rachel Lige joined as a dedicated volunteer in March of last year, supporting the collection efforts. Following Elizabeth Pederson's departure for a new role at the Royal BC Museum, Rachel assumed leadership of the committee while simultaneously taking on the responsibilities of interim manager. The committee comprises volunteers from diverse backgrounds, including library sciences, archiving, museums, and material culture preservation, contributing a wealth of expertise to the team. Notably, Riley Martin, who progressed from an intern to a graduate in archaeology, remains a diligent contributor to the collections inventory. The committee's primary focus continues to be inventorying and updating entries in the online database, a project demanding sustained dedication. Additionally, efforts have been made to catch up on accessions, donations, and photography of artifacts, further enriching the preservation efforts of Roedde House.

Summer student Jenna Mossop played a vital role in digitizing restoration binders and preserving crucial historical information related to the Roedde House Preservation Society. Amanda Alster's addition to the board brought expertise in archiving, leading to the formation of a separate committee dedicated to inventorying archival materials.

Meanwhile, a volunteer with a background in tech is spearheading efforts to upgrade and overhaul the Collective Access site, hosting the organization's collections online. This upgrade is crucial for improving accessibility to the public and the collections team. Thank you to Mike Thorpe for volunteering his time to do these upgrades.

These collective efforts reflect a commitment to enhancing the organization's capabilities to preserve and showcase its collections for future generations.





Collaborations & Community Partnerships

We were fortunate to have opportunity to collaborate with many of our community members on various events at the museum this year, including:

- The King George Secondary Archive for exhibits and shared research
- Japanese Tea ceremony with SaBi Tea Arts
- 5 Concerts with the Vancouver Inter-Cultural Orchestra
- Aaron Chapman for a book talk on true crime in the west end
- The West End Seniors' Network and Vancouver Friends for Life for outdoor summer events, including the annual Strawberry Festival and BC seniors Day
- The Vancouver Heritage Foundation Places that Matter Fair
- Hotline Collective's evening of Loteria & Lore
- Jenny Pluck Pears - English Country Tunes
- Vancouver Supernatural for an evening of paranormal tours
- Bill Allman and Famous Artists for our Christmas Ghost Stories
- Plus various local artists, artisans, and crafters as vendors for our three markets!

Financial Statements (Unaudited)

**ROEDDE HOUSE
PRESERVATION SOCIETY**

Year ended December 31, 2023

ROEDDE HOUSE PRESERVATION SOCIETY

Statement of Financial Position (Unaudited)

December 31, 2023, with comparative figures for 2022

	2023	2022
Assets		
Current assets:		
Cash (note 3)	\$ 58,854	\$ 90,113
Short-term investments (note 4)	40,000	10,000
Accounts Receivable	-	-
GST / HST receivable	-	545
Prepaid expenses	-	-
	<u>98,854</u>	<u>100,658</u>
Capital assets (note 5)	-	-
	<u>\$ 98,854</u>	<u>\$ 100,658</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 6)	\$ -	\$ -
Deferred restricted contributions (note 7)	1,336	1,336
	<u>1,336</u>	<u>1,336</u>
Net assets:		
Unrestricted (deficit)	32,128	34,177
Internally restricted capital (note 8)	65,390	65,145
	<u>97,518</u>	<u>99,322</u>
	<u>\$ 98,854</u>	<u>\$ 100,658</u>

See accompanying notes to financial statements.

Approved on behalf of the Board:



Director

Director

ROEDDE HOUSE PRESERVATION SOCIETY

Statement of Operations (Unaudited)

Year ended December 31, 2023, with comparative figures for 2022

	2023	2022
Revenues:		
Grants (note 9)	\$ 41,785	\$ 49,041
Tour income	24,482	18,642
Special events	18,847	12,320
Distributions from Vancouver Foundation	13,076	10,660
Concerts	6,985	4,444
Rental income	6,882	12,232
Donations	4,966	9,787
Membership	1,198	1,007
Gift shop sales	997	1,286
GST rebate, interest and other income	561	964
Raffle	-	552
	<u>119,779</u>	<u>120,935</u>
Expenses:		
Payroll	79,236	60,742
House operations and maintenance	12,222	12,199
Concerts costs	9,126	6,515
Insurance	5,907	4,833
Office and administration	6,801	4,736
Special events	2,717	2,421
Communications	2,357	2,173
Miscellaneous	708	241
Tour cost	680	974
Exhibits	660	55
Subscriptions and membership dues	565	590
Rental cost	375	519
Gift shop	271	469
Collections management and acquisition	203	410
House restoration and improvements	-	3,994
Website development	-	2,628
Accounting services	-	69
	<u>121,828</u>	<u>103,568</u>
Annual operating surplus/(deficit)	\$ (2,049)	\$ 17,367

The accompanying notes are an integral part of these financial statements.

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements (Unaudited)

Year ended December 31, 2023

1. Organization information

Roedde House Preservation Society (the “Society”) is an organization that exists to celebrate the social history of Vancouver and to make it accessible to the future generations through the operations and maintenance of the restored late-Victorian home built in 1893 in Vancouver. The Society is a registered charity under the *Income Tax Act*, and as such, is exempt from income tax and capital taxes, and is able to issue donation receipts.

2. Significant accounting policies:

(a) Basis of presentation:

These financial statements have been prepared in accordance with Canadian accounting standard for not-for-profit organizations.

(b) Cash:

Cash balances include cash on hand and cash at bank accounts. These amounts are available on demand and are subject to an insignificant risk of change in value.

The Society receives income distribution from externally restricted trust funds held by a third-party organization. These trust funds are not recorded on the Society’s statement of financial position, as the Society does not have control over such funds.

(c) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. The Society records amortization on its assets on a straight-line basis over the useful life of the assets as follows:

Computers	3 years
Office furniture	3 years

Roedde House Museum building and the collections are owned by the City of Vancouver and therefore are not recorded on the Society’s statement of financial position.

(d) Revenue recognition:

The Society follows the deferral method of accounting for contributions which include donations, government grants and other contributions restricted for specific purposes.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the period in which the related expenses are incurred.

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements (Unaudited)

Year ended December 31, 2023

(e) Asset and service contributions:

Volunteers contribute a significant amount of time each year to assist the Society in carrying out its programs and services. Because of the difficulty of determining their fair value, contributed services are not recognized in these financial statements.

Contributions of assets, supplies, and services that would otherwise have been purchased are recorded at fair value at the date of contribution, provided a fair value can be reasonably determined.

(f) Collections:

The Society collections are comprised of period pieces consistent with the era of the Roedde House. Acquired collection items are recorded at cost and are included in the expenditures of the Society. Proceeds from disposal of collection items are recorded as revenue and are used to acquire new collection items or to cover the costs of maintaining the collection.

3. Cash:

	2023	2022
Chequing account	\$ 47,571	\$ 89,812
Gaming grant account	11,282	301
Cash on hand	-	-
	<u>\$ 58,854</u>	<u>\$ 90,113</u>

4. Short-term investments:

	2023	2022
Term deposits	10,000	10,000
Guaranteed Investment Certificates	30,000	-
	<u>\$ 40,000</u>	<u>\$ 10,000</u>

5. Capital assets:

2023	Cost	Accumulated amortization	Net book value
Computers	\$ 4,700	\$ 4,700	\$ -
Office furniture	10,163	10,163	-
	<u>\$ 14,863</u>	<u>\$ 14,863</u>	<u>\$ -</u>

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements (Unaudited)

Year ended December 31, 2023

2022	Cost	Accumulated amortization	Net book value
Computers	\$ 4,700	\$ 4,700	\$ -
Office furniture	10,163	10,163	-
	\$ 14,863	\$ 14,863	\$ -

6. Accounts payable and accrued liabilities:

	2023	2022
Trade accounts payable and accrued liabilities	\$ -	\$ -
	\$ -	\$ -

7. Deferred restricted contributions:

Deferred restricted contributions consist of externally contributed funds restricted for specific purposes. These deferred contributions will be recorded as revenue in the statement of operations when the related expenses are incurred. Contributions received without external restrictions or stipulations are recognized in revenue when received.

2023	2022	Contributions received	Revenue recognized	2023
Gaming grant	\$ 301	\$ 29,000	\$ (18,019)	\$ 11,282
Janet Bingham memorial	1,035	-	-	1,035
	\$ 1,336	\$ 29,000	\$ (18,019)	\$ 12,317

2022	2021	Contributions received	Revenue recognized	2022
Gaming grant	\$ -	\$ 29,000	\$ (29,699)	\$ 301
Janet Bingham memorial	1,035	-	-	1,035
	\$ 1,035	\$ 29,000	\$ (29,000)	\$ 1,336

8. Internally restricted capital:

The Society's main objective when managing capital is to preserve its ability to meet financial commitments and unforeseen external events, while restricting sufficient capital for the purpose of paying for major repairs and restorations. To assist with this objective, the Society has made the following internal restrictions:

The Society has restricted capital of \$10,000 [2022 - \$10,000] which is reserved and maintained in a term account as a capital requirement of the City of Vancouver and such funds cannot be removed from this term account due to this capital requirement and such funds are maintained in a segregated account; \$5,000 [2022 - \$0] which is reserved to purchase table computers for

ROEDDE HOUSE PRESERVATION SOCIETY

Notes to Financial Statements (Unaudited)

Year ended December 31, 2023

interactive exhibit components, associated mounts and plinths for exhibit display and design, and honorariums for guest curators and speakers; \$5,000 [2022 - \$0] to purchase acid-free storage boxes to house the collection and archives, and to add shelving to the collections closet; \$4,000 [2022 - \$0] to purchase replacement flooring in the den and two (2) public washrooms; \$4,000 [2022 - \$0] to purchase the additional required materials and services to complete the renovations projects for the den and bathrooms; \$3,000 [2022 - \$0] to purchase upgraded computer systems, including Collective Access and website improvements; \$1,677 [2023 - \$383] previously restricted capital fundraised for house restorations to restore areas of the Roedde House to its Victorian era; and \$55 [2022 - \$53,468] for capital restricted to house operational expenses.

	2022	capital received	capital recognized	2023
City of Vancouver	\$ 10,000	\$ -	\$ -	\$ 10,000
Exhibit Equipment	-	5,000	-	5,000
Archiving Equipment	-	5,000	-	5,000
Flooring Replacement	-	4,000	-	4,000
Renovation Projects	-	4,000	-	4,000
Computer Equipment	-	3,000	-	3,000
Prv. Funded House restorations	1,677	-	-	1,677
Other expenditures	53,468	-	(20,755)	32,713
	\$ 65,145	\$ 21,000	\$ (20,755)	\$ 65,390

9. Grants:

	2023	2022
Provincial: Community Gaming Grant	29,000	29,000
Private Foundations: GMR Foundation	5,000	4,000
Young Canada Works Grant	3,785	-
Municipal: Community Arts / Cultural Grants	3,000	4,250
Municipal: Vancouver Heritage Foundation	1,000	300
Federal: Canadian Heritage	-	8,804
Federal: Tourism and Hospitality Recovery Program	-	1,887
Provincial: BCCMA Resilience Fund, BC Family Day	-	800
	\$ 41,785	\$ 49,041

ROEDDE HOUSE PRESERVATION SOCIETY

Statement of Operations - Budgeted

Year ended Dec 31 2023, with comparative figures

	2024 Budget	2023 Actual	Change
INCOME			
Grants	\$ 45,000	\$ 41,785	3,215
Concerts	8,000	6,985	1,015
Tour Income	25,000	24,482	518
Distribution from Vancouver Foundation	13,343	13,076	267
Donations	7,000	4,966	2,034
Rental Income	7,000	6,882	118
Special Events	20,000	18,847	1,153
Gift Shop Sales	1,000	997	3
Membership	1,500	1,198	302
OTHER GST Rebate, interest & other	1,257	561	696
	129,100	119,779	9,321
	0		
EXPENSE			
Payroll	\$ 83,000	\$ 79,236	3,764
Concert Costs	9,000	9,126	-126
House Operations and Maintenance	11,000	12,222	-1,222
House Restoration, Repairs Refurbishments	6,000	0	6,000
Office and Administration	4,000	6,801	-2,801
Insurance	6,500	5,907	593
Special Events	2,500	2,717	-217
Communications	2,500	2,357	143
Tour Costs	750	680	70
Subscriptions and Membership Dues	700	565	135
Rentals (Deposit Refunds)	0	375	-375
Gift Shop Supplies	400	271	129
Collections Management and Acquisition	500	203	297
Exhibits	750	660	90
Professional Development	500		500
Promotion and Advertising	500		500
Grant application services	0	0	0
Miscellaneous	500	708	-208
	129,100	121,828	7,272
<i>*School Program costs amount to \$6,000 from operations and payroll. These costs are covered by a BC Gaming Grant.</i>			
Operating Suplus/Deficit	0	-2,049	2,049



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2024 Slates Nominees for Roedde House Preservation Society Directors

Nominees (in alphabetical order by last name)

Executive

Alannah Berson (Secretary)

Jason Eckford (Treasurer)

James Gibson (Vice President)

Cindy Kravchenko (President)

Anthony Norfolk (Past President)

Directors at Large

Amanda Alster

Paul Busch

Lindsay Macintosh

Simran Rehncy

Elizabeth Roach

Franziska Schurr



Roedde House Museum 2023 Report

Thank you for your support, trust,
encouragement and patronage!



Roedde House
Museum
2023 Report

